

## Topic: Library Board By-laws

### 1.19 Closed Board Meetings

Board Motion Number:	<b>19.015</b>
Date of Original Board Motion Number:	<b>October 22, 2007</b>
Date of Current Issue:	<b>February 26, 2019</b>
Date of Next Review:	<b>2023</b>
Attachments:	

Signature of Board Chairperson (and Date):

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If the North Kawartha Public Library Board is of the opinion that intimate financial or personal details may be disclosed at a Board meetings, a closed meeting may be called.

1. When the Board determines that matters should be dealt with in the absence of the public or a staff member, a motion to move into a closed session must be moved, seconded and approved by a majority vote.
2. Motions to move to a closed session are not debatable.
3. During the closed meeting, the Secretary or member appointed as secretary must keep records of directions given.
4. At the conclusion of the closed session, a motion must be moved, seconded and approved by a majority vote to return to public session.
5. Copies of records of closed sessions will be distributed at a subsequent Board meeting, but will be returned to the Secretary and should remain confidential.