

Topic: Collection Development and Management – Policy and Planning

3.17 Selection Criteria for the Collection

Board Motion Number:	17.025
Date of Original Board Motion Number:	March 10, 2008
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Date of Next Review:	2019
Attachments:	None

Signature of Board Chairperson (and Date):

The North Kawartha Public Library collection is selected in accordance with specific criteria to meet high standards in quality, content, expression and format.

Procedures

1. All acquisitions, whether purchased or donated, shall be considered in terms of the following criteria:
 - a. suitability of subject and style for the intended users;
 - b. reputation and authority of the author and publisher;
 - c. comments of reviewers, critics and publishers;
 - d. strengths and weaknesses of the existing collection;
 - e. demand in the community for a certain subject or title;
 - f. availability of materials through other libraries in the community or area;
 - g. suitability and quality of physical form, layout and construction;
 - h. timeliness and accuracy of the information contained therein;
 - i. purchase price and other budgetary considerations.
2. Special emphasis shall be given to acquiring materials created by Canadians and materials about Canada.
3. Suggestions from the public for the purchase of books or other materials, are welcome but must be considered in accordance with the Library's selection criteria.
4. The Librarian/CEO must make all final decisions about the contents of the collection.