

**NORTH KAWARTHA PUBLIC LIBRARY
MINUTES
Monday January 17, 2011 9:30AM
NORTH KAWARTHA LIBRARY - BOARD ROOM
175 Burleigh Street, Apsley**

I ROLL CALL

Present: Carolyn Amyotte, Dave Wease, Bob Burns, Jim Whelan
Regrets: Evelyn Rasberry
Staff: Shannon Hunter, Susan Suhr, Debbie Hall, Jim Elder

Call to order at 9:30 AM

II DECLARATIONS OF CONFLICT OF INTEREST

Carolyn Amyotte reminded members of their obligation to declare a conflict if necessary.

III APPROVAL OF THE AGENDA

Bob Burns requested the addition of items for follow up from the previous meeting.

**11.001 Moved Bob Burns
 Seconded Jim Whelan
 Add business item B2. Regarding SOLS data and item
 B3. Disposition of the items in the shed at Woodview.**

IV ADOPTION OF MINUTES

M1. Minutes of the regular meeting of the Board on December 20, 2010

**11.002 Moved Bob Burns
 Seconded David Wease
 The minutes of the regular meeting of the Board on December 20, 2010 are
 approved as distributed.
 Motion carried.**

V DEPUTATIONS/PRESENTATIONS

VI BUSINESS

B1. Budget

Discussion: Shannon Hunter reported that the budget was presented to council. Overall there is a close to a 10% increase in the Township, so the budget has been sent back asking each department to cut at least 2% and to return the adjusted budget back to Council February 8. Staff has made a 2% cut by increasing directory revenue by \$500, removing landscaping of \$1000 as staff is hopeful that they will receive a grant for this, remove two months of health benefits for \$1000 as the budget won't be approved until February and remove rug cleaning amount of \$200.

Carolyn Amyotte stated that there was recognition that there has been an increase in services and that staff should be full time. Bob Burns disagreed with removing the rug cleaning expense. Shannon Hunter stated that the cleaning company can be asked to address any stains on the carpets as the year progresses. Shannon Hunter suggested that the increase in Library users and services is posted to the library website.

**11.003. Moved Jim Whelan
Seconded Dave Wease
The budget is sent back to council with the adjusted amounts.
Motion carried.**

B2. SOLS Data and Stats
a) Stats

Shannon Hunter reported that the information has not yet been received from SOLS and that it will be provided to the Board as soon as it is received.

B3. Woodview
a) Disposition of Items in the Woodview Shed

Jim Elder reported that the basketball net has been removed and the canoes will be picked up by their owner.

VII REPORTS

R1. Library Stats December 2010
a) Fines
b) Inter Library Loan Stats
c) Circulation Stats

**11.004 Moved Dave Wease
Seconded Bob Burns
The Library stats are received.
Motion carried.**

R2. Librarian's Report
a) CNIB Partners

We need to have a clear policy put into place for the use of the Victor Reader we received and promotion of the CNIB program. Staff is to develop a policy regarding this.

**11.005 Moved David Wease
Seconded Bob Burns
Staff is to develop a policy regarding the CNIB partnership program and the Library's promotion and use of this program.
Motion carried.**

**11.006 Moved Jim Whelan
Seconded Bob Burns
The Librarians report is received.
Motion carried.**

R3. Tech Services Stats December 2010

- a) Apsley User Stats
- b) Woodview User Stats

**11.007 Moved Bob Burns
 Seconded Dave Wease
 The Technical Service stats are received.
 Motion carried.**

R4. Tech Services Report

- a) Tech Services Update

**11.008 Moved Bob Burns
 Seconded Jim Whelan
 The Tech Services report is received.
 Motion carried.**

VIII FINANCIAL

N/A

IX BOARD ORIENTATION

N/A

X CORRESPONDENCE

C1. SOLS - Signal Newsletter

**11.009 Moved Bob Burns
 Seconded Dave Wease
 The correspondence is received.
 Motion carried.**

XI NEW BUSINESS

N/A

XII CLOSED SESSION

N/A

XIII ADJOURNMENT

Next Meeting - February 28, 2011 Apsley Branch 9:30AM

**11.010 Moved Dave Wease
 The meeting is adjourned at 10:02 AM**